

CALIFORNIA COMMISSION ON TEACHER CREDENTIALING

Box 944270 (1900 Capitol Avenue)
Sacramento, California 94244-2700
(916) 445-7254 or (888) 921-2682
www.ctc.ca.gov
credentials@ctc.ca.gov



OFFICE OF THE EXECUTIVE DIRECTOR

DATE: April 25, 2003 03-0009

TO: All Individuals and Groups Interested in the Activities of the California Commission on Teacher Credentialing

FROM: Sam W. Swofford, Executive Director

SUBJECT: Changes in the Criteria for Credential Waivers

The Federal No Child Left Behind Act of 2001 (NCLB) requires that new teachers hired to teach in Title I schools after July 1, 2002 be "highly qualified." In response to these requirements, the Commission reviewed a series of proposals to change the credential waiver criteria to align with the requirements of NCLB. At its April 2003 meeting, the Commission adopted the first change regarding requests for variable term credential waivers by eliminating bachelor's degree waivers.

Effective with a credential waiver issuance date of July 1, 2003, the Commission will no longer initially issue any type of credential waiver for a bachelor's degree. Individuals who were approved for bachelor's degree waivers prior to July 1, 2003 will still be subject to the conditions on the previously issued waiver document.

The Emergency Substitute Teaching Permit for Prospective Teachers is an alternative for individuals who have not completed the degree requirements and will serve as day-to-day substitutes. This document requires passage of the CBEST, a minimum of 90 semester units of course work from a regionally-accredited California college or university and verification of current enrollment in a regionally-accredited four-year California college or university.

Credential Waiver - Chart of Criteria

Attached is a revised chart of criteria for waiver requests reflecting the change discussed above.

Questions

If you have questions about the criteria change please contact the Commission's Waiver Line at (916) 323-7136 or email waivers@ctc.ca.gov

CREDENTIAL WAIVER REQUESTS -- CHART OF CRITERIA

4/03

<p>Waiver requests are first reviewed to see if they meet the Commission approved general criteria for placement on a consent calendar:</p> <ul style="list-style-type: none"> Recruitment verified Credential goal in shortage area Explanation of why person is the best qualified for the position Not just correcting a misassignment Person will have ongoing support and assistance by the district <p>In addition, requests for services credentials are reviewed for:</p> <ul style="list-style-type: none"> The position is in a shortage area The person has special skills or experience in the area The person is enrolled in the appropriate program 	<p>In addition, each evaluation for a subsequent waivers includes the following:</p> <ul style="list-style-type: none"> Employing agency's continuing need Evaluation of the applicant's performance Support the employer provided to the applicant Applicant's efforts to either pass an examination or take appropriate course work How far the applicant is from the credential goal Extenuating/extraordinary/unanticipated circumstances
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TYPE OF WAIVER	FIRST TIME			SUBSEQUENT			#3
	CONSENT	CONDITIONS	DENIAL	CONSENT	CONDITIONS	DENIAL	
CBEST <i>Applicant who held a One-year Nonrenewable/or credential based on an out-of-state program must meet same criteria, but gets only two years on the CBEST waiver.</i>	-meets all general criteria & -no opportunity to take CBEST or passed one or more sections & -employer will provide access to remediation & -if taken, evidence of plan to remediate & -if taken for Single Subject in English, passed reading & writing sections or -if taken for Single Subject in Math or Science, passed math section	-meets all general criteria & -failed all three sections & -evidence of plan to remediate & -employer will provide access to remediation CONDITION: Take CBEST twice and pass at least one section.	-Single Subject in Math or Science failed math section or -Single Subject in English failed reading and/or writing sections	-meets all general criteria & -justification, support & public notice from employer & -personnel evaluation & -took test twice and passed one section since last waiver issued & -evidence of remediation & -employer will provide access to remediation	-no subsequent CBEST waivers will appear on the conditions calendar	-did not take test twice regardless of extenuating circumstances or -did not pass at least one section or -Single Subject in Math or Science failed math section or -Single Subject in English failed reading and/or writing sections	For third waiver the criteria is the same as for the second, but all third CBEST waivers are approved with conditions that say NO SUBSEQUENT WAIVER. No one can have more than three years to pass CBEST

Credential Waiver Requests--Chart of Criteria

TYPE OF WAIVER	FIRST TIME			SUBSEQUENT		
	CONSENT	CONDITIONS	DENIAL	CONSENT	CONDITIONS	DENIAL
PROGRAM <i>This includes needing subject matter course work or exam for emergency Multiple or Single Subject</i>	-meets all general criteria	-not a state-wide shortage area (Administrative Service, Pupil Personnel Services, Single Subject in a non-shortage area), but need & qualifications well justified by employer CONDITION: PROGRAM: enrollment in credential program & 12 sem hrs or COURSEWORK units needed to qualify for emergency Multiple or Single Subject permit	-did not meet all general criteria or -denied an appeal because didn't complete renewal requirements or -validation of service denied for this position or -identified as misassigned & no other attempt made to correct the problem	-justification, support & public notice/employer & -personnel evaluation SERVICES - letter from IHE describing status & - enrolled in program & -completed 12 sem hrs for program EMERGENCY PERMIT - 6 sem hrs toward subject matter program NOTE: For second waiver of program only, may have enrollment OR course work; all subsequent waivers need both	-no subsequent program waivers will appear on the conditions calendar	-did not enroll in a program or complete any course work & has no extenuating circumstances or -completed fewer than 12 sem hrs for program
CBEST & PROGRAM	-same as initial CBEST waiver	-same as initial CBEST waiver CONDITION: same as CBEST waiver plus take 6 sem hrs toward program	-same as initial CBEST waiver	-same as subsequent CBEST waiver, <u>plus</u> completed 3 sem hrs in program	-same as subsequent CBEST waiver	-did neither CBEST nor course work & no extenuating circumstances

Credential Waiver Requests--Chart of Criteria

TYPE OF WAIVER	FIRST TIME			SUBSEQUENT			NOTE
	CONSENT	CONDITIONS	DENIAL	CONSENT	CONDITIONS	DENIAL	
EXPERIENCE	-meets all general criteria -has letter from IHE describing status as needing only experience to qualify for credential goal	n/a	n/a	-completed one full year of experience required for credential goal	n/a	-did not complete any experience toward credential goal & no extenuating circumstances	-for Admin. Services, four summers equal one year -for Resource Specialist, two summers equal one semester in regular classroom -can also cumulate part-time experience

Each waiver request that does not substantially meet the criteria outlined above will be brought to the Commission for specific attention and action.

The Commission reserves the right to review a subsequent waiver request, even when the previous waiver indicated that the Commission would not approve a subsequent waiver. Subsequent waivers may be considered by the Commission when the following apply:

- The employing agency has completed the waiver request form, including a persuasive justification, evidence of support of the applicant, and verification of public notice.
- The applicant has received a personnel evaluation or written confirmation (30-Day Substitute Permit only) by a supervising administrator that he or she has performed satisfactorily during the waiver period.
- The applicant has failed to meet any one or all of the specified conditions, but offers verification of extenuating circumstances, such as are accepted for a credential appeal (e.g., serious illness of self or close family member).